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Communication Action Plan

**SLOW PROCESSES IN CLOSE-TO-EQUILIBRIUM CONDITIONS FOR
RADIONUCLIDES IN WATER/SOLID SYSTEMS OF RELEVANCE TO NUCLEAR
WASTE MANAGEMENT**

SKIN

DELIVERABLE D6.4

COLLABORATIVE PROJECT (CP)

Grant agreement N°.: FP7-269688

Submitting organizations: ARMINES

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Due date of deliverable: Project Month 6

Actual submission: Project Month 6

Start date of the project: 01 January 2011

Duration: 36 months

Project co-funded by the European Commission under the Seventh Framework Programme of the European Atomic Energy Community (Euratom) for nuclear research and training activities (2007 to 2011)

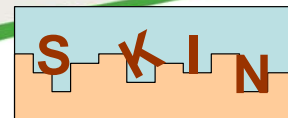
Dissemination Level

PU	Public	X
RE	Restricted to a group specified by the partners of the project	
CO	Confidential, only for partners of the project	



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The Communication Action Plan (CAP) is defined by communication activities and dissemination of results and knowledge generated within the project which are described in the contract of the SKIN project in Annex I “Description of work”.

The CAP contains the following activities:

1. **Establishment of a web site** from the beginning of the project. The website will facilitate and help communication among the partners of the consortium. It will especially be a tool for communication with a broader interested community.

The web site is open (http://www.emn.fr/z-subatech/skin/index.php/Main_Page) and operative with 2 working spaces: a public and a restricted access.

- The public access (“extranet”) provides the necessary information to the general public. The public website will be kept accessible for a minimum of 5 years after project termination. It includes:
 - all public reports and newsletters
 - a reference list of reviewed publications with acknowledgement to the project
 - a description of the project structure and activities
 - announcement of workshops
 - a list of contact persons for all project partners with a direct link to their respective web pages
- The restricted access (“intranet”) will be a day-to-day working platform based on a wiki shared by the project partners of the consortium. The consortium will exchange and work on any scientific or technical document that is needed for the project. It includes:
 - announcement of meetings and their minutes
 - internal reports
 - deliverables
 - oral presentations



ACTION PLAN

The web site will be updated regularly and announced to all the partners of the consortium. The enrichment of the extranet and intranet will benefit to a broad community and keep the partners informed on the evolution of the activities and results of the project.

2. **Edition of annual newsletters** informing on the progress of the project tailored to external interesting communities.

ACTION PLAN

The newsletter will be issued once a year in order to inform a broad community on key reports available and forthcoming key events.

3. **Participation of project partners** to national and international conferences, workshops and other types of events where presentation of the project and its results is convenient. In order to support the partners of the consortium, a generic poster will be prepared from the start of the project and updated when needed and uploaded in the website.

ACTION PLAN

The partners will be regularly reminded about this important form of communication.

4. **Organization of the programs for the three annual workshops.** The first two annual workshops will be used to discuss results among the partners of the consortium as well as to communicate the results to the attendants. The last annual workshop will be widely open for presentation and discussion of the results with external audiences.

ACTION PLAN

Information on the organisation of workshops will be communicated several months before the scheduled event to the partners of the consortium for the first two annual workshops.

The last workshop opened to a large public will be announced to the IAEA-division of nuclear fuel cycle and waste technology in order to increase the



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number of participants from third countries to these events. External organizations will be invited to participate during the last annual workshop, with emphasis on the training component related to the Topical session. It will also be announced through the European Nuclear Education Network (ENEN) due to the organisation of specific training workshops.

The announcement format will be electronic brochures describing the content and the workshop programmes.

5. **Organization of Specific Training Workshops** of interest for the project will be held in association with the annual workshops to bring a common level of knowledge and understanding to all project partners. Specific training workshops will be bilateral and in collaboration with CINCH since the project will increase the subjects of CINCH by adding the expertise in the field of precipitation and sorption.

ACTION PLAN

Training workshops will be organized in association with the annual project workshops and be made in close collaboration with the CINCH project dealing with education in nuclear chemistry. The subjects will be selected in agreement with the Executive Board and with the objective to serve the young researchers and the scientists involved in the project to acquire the desired knowledge so as to understand the advances achieved and provide specific insights on precipitation and solubility.

6. **Production, editing and dissemination of proceedings** (hardcopies) from the annual workshops with scientific results in order to document the results and ensure that interested parties make reference to the project achievement. The proceedings will include papers reviewed by the End-User group.

ACTION PLAN

Hardcopies of the proceedings will be prepared for distribution outside of the project consortium. The electronically edited proceedings will be ready 5 months after the respective annual workshop, although this may depend on external conditions.